

Council Refund Policy as found on Council website at <https://www.iacbsa.org/councilpolicies>

REGISTRATION & REFUND POLICY FOR COUNCIL & DISTRICT EVENTS

The following policy statement is applicable to all Council and District events where a fee is collected. This includes such events as Day Camps, Cub Resident Camp, Summer Camp, Winter Camp, training courses, camporees, etc.

- All requests must be in writing (email is acceptable). Correspondence should be addressed to the Scout Executive.
- Written refund requests will be considered only if received in the Pennington Scout Center ten (10) days prior to the start of the event.
- Written refund requests submitted after the event will be considered only for personal illness or family emergencies. No refund requests will be accepted after ten (10) days following the close of the event.
- A service charge of twenty-five percent (25%) of the full activity fee will be assessed on all refunds.
- Refund checks will be issued within 30 days following the close of the event.
- Fees are only transferable within the same unit to a Scout not currently registered for the event.
- When extenuating circumstances beyond the council's control, the Key 3 (Scout Executive, Council Chairman and Council Commissioner) and Vice President of Program will make a determination to either cancel or reschedule the event.